



Valley Arts & Crafts **Celf a Chrefftau y Dyffryn**



Please read the Articles of Association before sending in this form.
They are available in the shop or can be downloaded from the web site.

MEMBERSHIP APPLICATION

Yes, I would like to be a Valley Arts and Crafts (VAaC) member. I have enclosed payment of £10

Name:

Address:

Nature of Crafts

Telephone;

email

Do you wish to join our Group Public & Product Liability Insurance? Yes / No
Cover is for £5 million for both

Do you wish to have an entry our web site www.valleyartsandcrafts.co.uk Yes / No

If yes: - a) what of your details do you wish to be published?

b) we will need good quality digital photos of your work.

C) send details to: admin@fireandfibre.co.uk

Do you wish to have your details published in our Directory of Members which will be sent to Craft Sale Organisers other than VaaC members Yes / No

Please make cheques payable to Valley Arts and Crafts or Celf a Chrefftau y Dyffryn and send them to:

Valley Arts & Crafts, Unit 3, Vyrnwy Craft Centre, Llanwddyn, Oswestry, SY10 0LZ

Valley Arts and Crafts

Articles Rev. 1.06 dated 20th August 2007

AIM:

To create a voluntary association of art and craft persons who live or trade in Montgomeryshire and the surrounding area.

FUNCTION:

- To promote the image and commercial interests of the members.
- To encourage inter-business co-operation amongst the members.
- To provide an opportunity to market in a united manner.
- To invite “experts” and “specialists” to advise members on relevant topics of interest when appropriate.
- To provide support to members.

MEMBERSHIP QUALIFICATIONS:

1. Partnerships paying for more than one member receive one vote per paid up member, joint memberships (two or more persons paying only one membership between them) receive one vote.
2. Membership is open to any art or craft person living or trading within the defined area.
3. The goods in which the member trades must be produced by that member.
4. The committee shall have the right to refuse membership, or exclude an existing member, if they feel that either of clauses 2 and 3 is not being adhered to.
5. Only fully paid up members are entitled to a vote.

ASSOCIATE MEMBERSHIP

We permit associate memberships from Arts and Crafts persons not meeting the defined area regulations under the following conditions:

1. The person must be sponsored by an existing full member who shall ensure that the person either has their own insurance or joins the VAaC scheme if they wish to sell their goods through the shop.
2. The persons craft must not directly conflict with that of an existing member without that members permission.
3. The person can only be accepted by majority vote at the next VAaC meeting.
4. Any goods to be sold under the Valley Arts & Crafts banner will be vetted by the committee.
5. The person will pay the full normal membership fee and, where appropriate, the full insurance fee.
6. The person will have the right to attend meetings but will not have voting rights.
7. The persons membership will have to be re-applied for at, or after, each AGM
8. There will be no automatic right to an entry on the VAaC web site, nor in any other publicity material. These can be negotiated with the committee

MEMBERSHIP FEE:

To be agreed at the AGM. Renewable within one calendar month following the meeting.

COMMITTEE:

The main committee to comprise of:

- Chairperson
- Secretary
- Treasurer

- Vice Chairperson
- Assistant Secretary
- Press Secretary

Elections to be held at the AGM, in the event of a casual vacancy an election will be held at other quorate meetings should the need arise.

MEETINGS:

- All members are entitled to attend and vote at all meetings
- Organise at least 4 meetings a year (one of which will be an AGM).
- Venue and date of next meeting to be agreed at the preceding meeting.
- 20% of registered voting members shall form a quorum.
- The committee may call extra and extraordinary meetings as they see fit

Annual General meeting.

- All members will be informed of the date of the AGM 14 days prior to the date of the meeting.

CONTENTS OF MEETINGS:

To be agreed by the executives and shown in a written agenda which shall be available at the beginning of a meeting.

Members may add points to the Agenda up to 48 hours before the meeting.

FINANCIAL:

- The Treasurer to maintain records using appropriate book-keeping.
- There will be 3 signatories for the chequebook. Any 2 signatures required for each cheque.
- Prior to the AGM copies of the Income and Expenditure accounts to be available on request from the treasurer.

MINUTES:

All matters discussed and decisions reached are to be recorded by the secretary. These records to be confirmed as a true by the members at the following meeting, and signed as such by the chairperson.

VARIATION TO THE ABOVE ARTICLES:

At the AGM, or Extra Ordinary AGM, a proposal can (should) be put forward at least 14 days before the AGM, or EOAGM to amend these articles. Any decisions approved will be by majority decision of voting members present so long as they are quorate.

CASTING VOTES:

The chairperson has the casting vote on all occasions when the voting is equal, except when numbers do not come up to a quorum.

DISSOLUTION OF THE ASSOCIATION:

Dissolution of the Association may only be approved at the AGM or EOAGM by majority decision of voting members present, so long as they are quorate. Any monies remaining, after all commitments are settled, will go to whichever charity is nominated at the AGM preceding the meeting at which the dissolution is decided. The outgoing Chairperson and Treasurer shall take responsibility for overseeing the closure of Bank Accounts and dispersal of funds.

Terms and Conditions for Valley Arts & Crafts Gallery / Shop

Terms and Conditions for Valley Arts & Crafts Gallery / Shop

Rev. 1.04 7th Feb 2009

The Gallery / Shop exists for the benefit of VAaC members to display and sell their work but, obviously, to run successfully we all need to work to some rules.

If you wish to display and sell your goods in the Gallery / Shop you may do so under the following conditions:

- These conditions apply to all VAaC members and Associates.
- The goods must be of your own manufacture.
- The goods must conform to Powys Trading Standards.
- The goods must be acceptable to the majority of the shop cooperative members.
- The goods must be priced and labelled with a 2 letter code that is unique to you, please check for code availability.
- Goods that are not correctly priced, labelled or are in any other way deemed unsuitable for display will not be accepted.
- Paintings, prints and photographs that will be hung up for display must be strung as follows:- hooks one third from the top, double string taut. A coherent labelling system will be introduced for display along side the work but all work must be marked on the back with the following information: Name, Title, Medium, Price and Shop Code.
- You are advised to keep a record of the work you leave, for your own information.
- The goods are left at your own risk.
- The shop cooperative members will display whatever quantity of the goods they see fit, in the manner they see fit.
- The shop duty member, whether cooperative member or volunteer will ensure that sales of your goods are correctly entered into the till, but, depending on the time available, may not be able to provide a description on the daily sales sheet.
- Unless you are a shop cooperative member 30% of the sale value of your goods will go into the shop fund.
- If after a time, as determined reasonable by the cooperative members, your goods are not selling sufficiently well to justify the display space being taken up, you may be asked to change or remove certain items.
- The shop is not a storage facility for members goods, only display items plus a reasonable amount of reserve stock will be accepted.
- Moneys due will be available in the shop approximately one week after the end of the calendar month. You will be notified by email or telephone if you have money to collect.
- These conditions are not negotiable, if you are not happy with them please do not leave your goods.